



16th October 2024

Dear Parent/Carer(s)

Year 7 Parents' Evening will be taking place on **Thursday 7th November, 4pm-7pm**, virtually on our Parents' Evening platform School Cloud. Through the evening you will have the opportunity to have appointments with up to 8 of your child's teachers to discuss their achievements, strengths and ways in which they can make even better progress. We strongly encourage you to make as many of these appointments as you can as it will be the main opportunity for you to have a 1 to 1 discussion with your child's teachers this academic year.

Appointments will be available to book online from **7am on Thursday 16th October until 7pm on Sunday 3rd November**. To access the system, please go to [SchoolCloud - Woodcote High School \(https://woodcotehigh.schoolcloud.co.uk/\)](https://woodcotehigh.schoolcloud.co.uk/) where you will need to enter details for yourself and your child, ensuring that all of this information is the same as you have provided to the school previously. These must be the same details that are used to log on at the start of your appointments as well. We advise that you make your appointments as quickly as possible, and if you have any difficulties, please contact your child's Form Tutor in the first instance.

Please be aware that appointments are exactly 5 minutes long and will be ended automatically at the end of the appointment time, so please check that you will be able to join promptly with strong wi-fi/data connections, sound and video in advance so that you can maximise the appointment. You are able to test the settings on your device from 3pm on Thursday 7th November should you wish to troubleshoot any potential issues in advance.

It is important that your child is involved in the discussions about their progress and has the opportunity to share their thoughts and ask any questions that they may have as well, so we do request that they attend the appointment with you as far as possible.

We look forward to meeting you online on Thursday 7th November and continuing to strengthen our partnership.

Yours faithfully

Sarah Chapman
Assistant Principal