



7th March 2024

Dear Parent / Carer

Year 11 CV Writing Workshop

As part of Woodcote High School careers programme we are pleased to offer a CV writing workshop for Year 11 students. A well-presented CV is an excellent way for your young person to demonstrate the skills, personal qualities and qualifications they have developed.

The CV writing workshop will take place on **Thursday 14th March 2024, 3.20pm to 4.20pm in ICT 8**. Students will participate in the following tasks:

- A brief introduction explaining what makes a good CV
- Writing a CV
- Feedback on the CV
- Reflection on what other experience could be obtained to enhance their CV.

Use the QR code below to complete the forms questionnaire to confirm whether your young person would like to attend the CV writing workshop.

<https://forms.office.com/e/cbMv7JU2tU>



Please feel free to email Ms Patel or Ms Bhogal if you have any questions about the workshop.

Yours sincerely,

Ms. T. Patel
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Ms. G Bhogal
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