



6th February 2026

Dear Parent/Carer(s),

RE: Virtual Sixth Form Parents' Evening Thursday 26th February 2026

You are invited to attend a virtual Parents' Consultation Evening on Thursday 26th February from 4pm – 7pm, when there will be an opportunity to meet online with subject teachers and discuss your young adult's progress.

We strongly encourage attendance as these appointments will provide an opportunity to discuss their PPE results and be advised how they can progress further.

I have attached the instructions on how to log in and book appointments. The online system will open for bookings from **6pm on Monday 9th February** and you will only be able to book up to six appointments.

We encourage you to make the necessary appointments as quickly as possible. If you have difficulties making appointments, please contact the young adult's Form Tutor in the first instance or Ms Losada in Sixth Form.

Each appointment will be five minutes long and will automatically finish at the end of the allotted time, so it is important to be punctual. We cannot allocate more than five minutes for each discussion.

Finally, it is important that your young adult is involved with the reporting process and has an opportunity to hear each teacher's feedback. It is with this in mind that I request that your young adult is present at the meeting.

We look forward to meeting with you online on Thursday 26th February 2026. Should you be unable to attend the evening, please let the Form Tutor know.

Yours faithfully

A handwritten signature in black ink, appearing to be 'W Case', written over a white rectangular background.

W Case

Assistant Principal

wcase@woodcotehigh.org.uk