Woodcote High School
Meadow Rise, Coulsdon, CR5 2EH
Tel: 020 8668 6464
Principal: Ms K Marrill

10th September 2025

Dear Parent/Carer(s),

RE: Open Evening, Thursday 18th September 2025

We are pleased to inform you that our annual Open Evening will take place on **Thursday 18th September 2025**. This event is a valuable opportunity for prospective parents and students to discover more about our school as they consider applications for September 2026.

To allow staff sufficient time to prepare, students will be dismissed early on this day. All students will leave school at **1:15pm**, following a short registration period from **1:00pm to 1:15pm**. Hot food will be available at morning break for any students wishing to have a meal before leaving school.

As the Open Evening concludes late in the evening, we will also require additional time on **Friday 19th September 2025** to reset classrooms and ensure a productive learning environment. On this day, the school day will begin later than usual. Students should arrive by **9:25am** for **9:30am registration**, with lessons starting from Period 2. The remainder of the day will run as normal.

Thank you for your continued support with this important event.

Yours faithfully

Ms P Bigden
Deputy Principal

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